

ELECTRONIC INFORMATION RESOURCES ACCESS AGREEMENT
Grades Three through Twelve

What are the Responsible Use Policy and the Electronic Information Resources Access Agreement?

The Responsible Use Policy was adopted by the Cheshire Public Schools Board of Education in 1997 and was revised in 1999. The Responsible Use Policy (RUP) outlines the Board's specific expectations for students' use of the school system's electronic information resources, including the school system's computer networks and the Internet.

The RUP requires the preparation of the Electronic Information Resources Access Agreement which one parent (or legal guardian) and all students in grades three through twelve are required to sign and return to school before the student will be allowed to access and use these resources. By reading and signing this Agreement, you are giving your permission for your child to use these resources, and you are stating that you understand and will explain to your child what the Agreement means. *Students in grades three through twelve are required to sign the Agreement to indicate that they understand the RUP and the Agreement and agree to abide by them.*

What Will My Child Learn About the RUP?

As part of the annual orientation to the computer lab, library and classroom computers, your child will be taught what "computer use" behavior the school expects from each student. Lessons have been developed to make the RUP easily understandable to young children. Every student is expected to participate in these lessons.

New technologies have greatly expanded the amount and type of information available to students and teachers. In addition to our large collection of print media in the school libraries, each school has access to a large array of electronic information systems via CD-ROM collections, electronic periodicals and encyclopedias and the Internet. However, access to so much information brings new responsibilities to use the resources and information responsibly and ethically. Below you will find a summary of the guidelines for accessing and using all the information obtained through these technologies. We teach a simple and straightforward version of the following guidelines starting in grade three, and we add more complex dimensions as students progress through the school system

➤ **STUDENT CONSENT**
Grades Three through Twelve

ELECTRONIC INFORMATION RESOURCES ACCESS AGREEMENT

As a user of the Cheshire Public Schools' electronic information resources and computer networks, I have read, understand and will abide by the Electronic Information Resources Access Agreement which implements the Responsible Use Policy. I understand that my signature and the signature of one of my parents or legal guardians are preconditions to my accessing and using the District's electronic information resources. I also specifically agree to the following:

6141.321 (d)

1. I will use the electronic information resources only for educational and research purposes that are part of assignments given to me by my teachers and only for those purposes consistent with the educational objectives of my teachers and the Board of Education.
2. I will use the electronic information resources in a responsible, ethical and legal manner at all times. I will never intentionally do anything to destroy any of those resources or anyone else's work on those resources.
3. I will never copy (plagiarize) someone else's work and claim that it is my own. I will give the appropriate credit to the author or the resource as the source of information that I find when I research.
4. I will use the electronic information resources only with the permission of my teacher or another staff member and only if an adult is present in the room.
5. I will be considerate of students and their privacy while using the District's resources, and I will use polite and appropriate language at all times while accessing and using these resources. I will keep my log-in identification and all passwords confidential, and I will report any log-in/password misuse to the network administrator or staff in charge.
6. I will send and receive electronic mail (email) appropriately for educational purposes. I will report any inappropriate email messages or any misuse of email to the staff in charge.
7. I will not give out any personal information about myself or anyone else while using the Internet or email, other than my first name and school email address.
8. I will never intentionally damage, degrade or disrupt the electronic information resources, including computer services or computer equipment. I will not tamper with computer hardware or software, vandalize or change data in any way, intentionally introduce computer viruses, attempt to gain access to restricted or unauthorized networks or network services or violate copyright laws. I understand that such activity may be a crime.
9. I will immediately report any problems or any violations of the Responsible Use Policy to the network administrator or the staff in charge.
10. If I do not follow the rules outlined in this Electronic Information Resources Access Agreement and in the Responsible Use Policy, I know that I may lose my privilege to use the District's electronic information resources. I also know that I may be disciplined for not following the rules and that my parents and I may have to pay for any damage I cause because of my intentional misuse of these resources.
11. I am aware that some violations of the Responsible Use Policy may also be violations of local, state and federal laws and regulations and that I may be prosecuted for violating those laws.

Student's Name: _____

Signed: _____

(Student)

Date: _____

➤ **PARENTAL CONSENT**
Grades Three through Twelve

ELECTRONIC INFORMATION RESOURCES ACCESS AGREEMENT

I give the Cheshire Board of Education permission to allow my child to access and use the electronic information resources in the schools for educational purposes. I understand that when using a resource such as the Internet, it is impossible to restrict access to all controversial or potentially inappropriate materials or to predict with complete certainty what information a user may locate. I understand that the District will use filtering programs, access controls and active supervision of students and will make all reasonable efforts to protect students from any misuses or abuses as a result of their use of the District's electronic information resources.

My child and I have read the Board's Responsible Use Policy and this Electronic Information Resources Access Agreement for grades three through twelve, and we have discussed the Policy and this Agreement with my child. I understand that my child, in addition, will receive several lessons from the school librarian and classroom teacher about the Responsible Use Policy and the Electronic Information Resources Access Agreement.

I understand, and explained to my child, that he or she may lose his or her privilege to use these resources at school and may be disciplined if he or she does not follow all of the rules outlined in the Responsible Use Policy and the Access Agreement. I understand that my child and I may be held liable for costs incurred by my child's deliberate violation of the Policy.

Student's Name: _____

Signed: _____ Date: _____
(Parent or Guardian)

Parent/Guardian Printed Name: _____

I give permission to allow school personnel to record audios, take photos, or videos of my child. These images or recordings, as well as student work, may be published in various locations, including the school or the district website. I am aware that the district has no control over any subsequent use or publication of the images, recordings, or student work so published. I am also aware that third parties, such as media or other parents, may take images of my child in school or at school events, and in those instances, the district has no control over the use of those images once they are published.

Signed: _____ Date: _____
(Parent or Guardian)

Adopted: April 3, 1997
Regulation Revised: May 21, 2009

CHESHIRE PUBLIC SCHOOLS
Cheshire, Connecticut